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Executive Registry

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28 July 1969

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science & Technology
Deputy Director for Support
Director of National Estimates
General Counsel
Inspector General
Legislative Counsel

SUBJECT : Preparation of Papers During the Absence
of the Executive Director-Comptroller

STAT

I plan to be away on leave from 1-19 August. During this period papers which would normally be prepared for my signature should be prepared for General Cushman's signature. They should be routed to my office as usual. No one will be sitting in my chair. However, [] will be on duty and will do whatever final staff work needs to be done and will either present the papers or arrange to have them presented to the DDCI or DCI as appropriate.

STAT

[]

L. K. White

Executive Director-Comptroller

cc: D/DCI/NIPE
D/PPB
SAVA
Assistant to the Director
AO/DCI

DD/S&T
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